



City of Meriden, Connecticut

Department of Human Resources

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Director of Human Resources

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November 3, 2021

VACANCY ANNOUNCEMENT PROMOTION/TRANSFER

VACANCY:

Laborer I – Parks Department
Full Time – 40 Hour work Week

SALARY:

34C-\$22.74 to \$29.11 per hour (hired before 7/1/09)
\$22.74 to \$28.50 per hour (hired after 7/1/09)

NATURE OF WORK:

PLEASE READ THE ATTACHED JOB DESCRIPTION

QUALIFICATIONS:

High school graduate or the equivalent. Some experience in performing manual work. Laborer I will progress to laborer II when the Laborer I has achieved the top step of the grade for one year and possess a valid CT driver's license and demonstrated ability to operate trucks, and tractors, and other light automotive equipment. Or any equivalent combination of experience and training which provides a demonstrated potential for performing the duties of the position.

HOW TO APPLY:

Applications for Promotion/Transfer are available in the Human Resources Department, City Hall, Room #235. Office hours are Monday through Friday 8:00 A.M. to 5:00 P.M.

LAST DATE TO APPLY: Tuesday, November 9, 2021

E.O.E.

Laborer I

General Statement of Duties:

This is routine unskilled and limited semi-skilled manual work in construction and general maintenance activities. Work involves performing light and heavy manual work, (only if employee has a valid CT driver's license and is insurable). Work is normally performed under close supervision, but many assignments may be routine and repetitive in nature, and after learned, can be carried out with only general supervision.

Automotive equipment may be sporadically operated, but not as an integral part of the position.

Supervision Received:

Work is performed under the general supervision of the Operations Supervisor or Equipment Operator III/Crew Leader.

Supervision Exercised:

None.

Illustrative Duties:

Sweeps streets, gutters, and alleys; loads dirt, equipment and construction materials from or into a truck; cuts and trims grass and weeds by hand, or with a power mower or light tractor mower; plants, waters and assists in the care of trees, shrubs and grass; may assist in cutting down trees, weeds, and brush; sprays weeds for mosquito control; spreads salt and mixtures; shovels snow; assists in the erection of recreational equipment.

Cleans culverts, catch basins and public grounds; rakes and loads grass and brush into a truck, services vehicles and equipment with gasoline and oil, and maintains records of amounts used of each individual piece of equipment. Clean and wash vehicles and equipment.

Directs traffic. As a member of an asphalt crew breaks pavement pours and shovels asphalt, rakes, tamps and levels asphalt; operates manual and powered compactor, digs holes with automatic and manual digging tools; fills depressions with slag or gravel.

Performs a variety of gardening and grounds maintenance work not requiring specialized knowledge and skills cultivates, prunes, sprays and trims and weeds.

Operates air compressors, high pressure cleaner, pumps tree chipper, and related light public works equipment; acts as relief operator on automotive equipment. Performs related work as related.

Laborer I

Minimum Qualifications:

None.

Knowledge, Skill and Abilities:

Some knowledge of general construction, maintenance, and labor tools, equipment and practices.

Ability to understand and follow specific oral instructions.

Ability to get along well with fellow employees.

Ability to perform heavy manual labor, often under unfavorable weather conditions.

Ability to understand oral and written instructions.

Ability to perform tasks of minimal manual difficulty and to acquire a limited skill to do the work of the department or division where assigned.

Experience and Training:

High school graduate or the equivalent. Some experience in performing manual work. Laborer I will progress to laborer II when the Laborer I has achieved the top step of the grade for one year and possess a valid CT driver's license and demonstrated ability to operate trucks, and tractors, and other light automotive equipment. Or any equivalent combination of experience and training which provides a demonstrated potential for performing the duties of the position.